**ECTS – European Credit Transfer System**

**Transcript of Records
(Zaświadczenie o dotychczasowych wynikach uzyskanych w toku studiów)**

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| Name of Student / Nazwisko: First name / Imię:Receiving Institution / Uczelnia przyjmująca:Major field of study / Kierunek:Current year/semester (bieżący rok i semester): | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Home Institution: Faculty/Department: ECTS Departmental Coordinator: E-mail:  | **UNIWERSYTET GDAŃSKI** (UNIVERSITY OF GDAŃSK)Faculty of Law and Administration, dr Tomasz Widłaktomasz.widlak@prawo.ug.edu.pl |

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| *Title of the course unit / Nazwa przedmiotu* | *Duration of course unit/ długość trwania S-semestr, Y - rok* | *Local Grade / ocena w skali UG z egzaminu* | *ECTS credits/ liczba pkt. ECTS* |
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**YEAR OF GRADUATION (rok ukończenia studiów zgodnie z programem):** \_\_\_\_\_\_\_\_\_\_

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| Date / Data: | ECTS Coordinator’s Signature / Podpis Koordynatora: | Stamp / Pieczęć: |

**Description of the institutional grading system:**

The Faculty of Law and Administration, University of Gdansk, uses 2- 5 grading system which is easily transferable to the ECTS one. **Grade A is equivalent of local grade 5; B=4,5; C=4; D=3,5; E=3; F=2**. Each student must complete credit grades for the course which include class tutorials, while the final grade is the result of the exam (or exam combined with other assignments – for details please refer to Syllabus). The grades in this transcript are the final results of the courses in question (“FX/A,B,C,D or E” demonstrates that the exam was failed and then repeated with the corresponding result). In order to obtain grade E and therefore be awarded credits, student has to demonstrate at least 51% of the knowledge/skills expected by the teacher at the end of the course. Grade A usually corresponds to a result of above 90%.

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| ECTS Grade  | % of successful students normally achieving the grade  | Definition  |
| **A** **B** **C** **D** **E** **FX** **F**  | 10 25 30 25 10 - -  | EXCELLENT - outstanding performance with only minor errors VERY GOOD - above the average standard but with some errors GOOD - generally sound work with a number of notable errors SATISFACTORY - fair but with significant shortcomings SUFFICIENT - performance meets the minimum criteria FAIL - some more work required before the credit can be awarded FAIL - considerable further work is required  |